**Instructions:** Fill in the fields of this project brief with the information provided in the lab scenario. Click into the column and begin typing to enter information.

|  |  |
| --- | --- |
| **Project Details** | **Project Brief** |
| Project Name |  |
| Project Manager |  |
| Project Purpose |  |
| Project Benefits |  |
| Project Schedule |  |
| Project Costs |  |
| Project Sponsor |  |